



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	Devizes Development Partnership CHARITY NUMBER 1069185
Contact name	Dave Buxton
Contact address	2, Lansdowne Terrace, Morris Lane, Devizes SN10 1NX
Contact number	01380 723099
e-mail	d.buxton@btinternet.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To organise a Xmas Festival for the people of Devizes and district with a lantern parade as its core feature. Lanterns will be made in socially inclusive, community workshops set up in schools, youth clubs, care homes and in open sessions for allcomers. Materials for lanterns and tuition provided.
Where will your project take place?	Devizes
When will your project take place?	25 th November 2010
How many people will benefit from your project?	Directly, c. 600 families.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Provides participation opportunities promoting sense of belonging and civic pride. p.13

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Provides opportunities for involvement by young and old in community arts and cultural events

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Experience in this community with similar events of this type, including carnival in Devizes, has shown that there is a demand for participation opportunities in the creative arts. There is evidence from here and elsewhere that involvement in creative, community activities of this kind aids community cohesion, improves confidence in individuals and groups and aids well being. Whole families working together and taking part in a big public event, the Lantern Parade, is rewarding for participants and audiences. This event has become one of the most popular events in the town's calendar and brings a host of rewards to individuals, families and the community in general.

Any other information about your project.

We wish to extend the project to embrace new groups not previously taking part. This entails promoting the project through enhanced publicity and marketing to villages outside Devizes. There are also wider and long term socio-economic benefits for Devizes when staging high profile, mass participation events like this.

3 - Management

How many people are involved in the management of your group/organisation? †12

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="8"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Seek funding from other sources.

If you were not awarded the full amount requested, what would be the impact on your project?

Reduced scope of project: fewer opportunities for fewer people.

How will you know whether your project has made a difference in the community?

We will monitor success by recording feedback from participants: individuals and community group leaders.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Sarsen Houssing Association.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31

Month: March

Year: 2010

A - Total income:

£12,244

B - Minus total expenditure:

£12,757

Surplus/deficit for year: (A minus B)

£513

Free reserves held:

£3725

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Detailed budget sheet attached	£	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£8,200	Total Project Income		£5,950
Total project income B		£5,950		
Total project expenditure A		£8,200		
Project shortfall A – B		£2,250		
Award sought from Wiltshire Council Area Board		£2,250		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB, Devizes		
Please give the title name of the organisations' bank account e.g. current		Current, Charity		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Access to lantern-making workshops and inclusion in the parade is free to all and widely advertised. Groups that may suffer cultural or social disadvantage are particularly targeted eg. local village communities, Self Unlimited, older peoples' residences.

b) How does your project work to promote inclusion, participation and good community relations?

as above

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) All community groups encouraged

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Dave Buxton

Date: 22/09/2011

Position in organisation: Committee Chair

Please return your completed application to the appropriate Area Board Locality Team